

ONLINE APPLICATION CHECKLIST

The LEAD Program for Engineering application contains several elements — all of which will contribute to your overall evaluation by the selection committee. Here's what you need:

□ ADMINISTRATIVE FEE

A \$35 non-refundable administrative fee must accompany your application materials. Make the check or money order payable to LEAD Program for Engineering. Do not send cash! Applications without a fee will not be processed. If you require a fee waiver, you can request that the administrative fee be waived by submitting a detailed letter to leadsei@leadprogram.org.

□ ONLINE BIOGRAPHICAL QUESTIONNAIRE

Complete the online biographical questionnaire. Have a school counselor or administrator complete and sign "Your Education" sheet.

□ ESSAYS

All candidates are required to submit two original essays. Each essay may be up to 500 words in length. Please type or paste your essays in the spaces provided at the bottom of the online biographical questionnaire.

□ ESSAY ONE

Please paste a copy of a recent article about an energy or technology issue or problem that interests you and write a recommendation or solution, with explanation.

□ ESSAY TWO

In reading your application, we want to get to know you as well as we can. There's a limit to what grades and test scores can tell us so we ask you to write a personal statement.

Your personal statement is your chance to tell us who you are and what's important to you. Think of it as your opportunity to introduce yourself to the committee

members reading your application. Be open, be honest, be real. What you tell us in your personal statement gives readers the context to better understand the rest of the information you've provided in your application. In your essay, please address the following questions:

1. In describing yourself to the committee, what unique personal and or academic qualities will you bring as a participant to the LEAD program?
2. What have you done beyond the classroom that furthers your knowledge of technology?
3. What are your career goals? How might attending a LEAD SEI support these goals?

□ RECOMMENDATION FORMS

LEAD requires each candidate to submit two (2) academic recommendation forms. The academic recommendation forms should be completed by a mathematics or science teacher or club advisor who can assess your work. The recommendation forms are located at the bottom of the online application or you may request the forms by e-mailing leadsei@leadprogram.org. Both forms should be forwarded to:

LEAD Program for Engineering, 14 East Hartwell Lane, Philadelphia, PA 19118.

□ HIGH SCHOOL TRANSCRIPT

An official high school transcript and school profile must accompany each candidate's application to LEAD. The transcript should include ACT, PLAN, SAT, or PSAT scores. If your high school will not provide you with an official school transcript and school profile, please ask a school administrator to forward an official transcript and school profile to:

LEAD Program for Engineering, 14 East Hartwell Lane, Philadelphia, PA 19118.

□ COST

Tuition for the LEAD Summer Engineering Institute is \$900 for three-weeks. Additional program fees (up to \$250) may apply depending on the SEI activity requirements. Roundtrip airfare is not included in tuition costs; students are responsible for their own travel.

□ TUITION/TRAVEL ASSISTANCE AVAILABLE

Students who require financial assistance are eligible for a full or partial tuition and travel grant. Upon acceptance into the program you will be asked to submit financial disclosure information.

□ SUBMITTING YOUR APPLICATION*

The application **deadline is January 25, 2010**. Send your education sheet completed and signed by a counselor or other administrator; your official transcript; two (2) recommendation forms; and a check or money order for the administrative fee all in one package to:

LEAD Program for Engineering, 14 East Hartwell Lane, Philadelphia, PA 19118.

*If you have difficulties completing the questionnaire or need assistance, please visit our website at www.leadprogram.org or send an e-mail to leadsei@leadprogram.org.

□ NOTIFICATION

You will be notified of acceptance in late-February 2010. Notification will be made by mail or e-mail. Please be sure to include a valid e-mail address if you wish to be notified by e-mail. Notification will not be made by telephone. The decisions of the selection committee are final. **Application Deadline: January 25, 2010.**



LEAD Program for Engineering
14 East Hartwell Lane
Philadelphia, PA 19118
(215) 753-2490
(215) 753-2495 (fax)
leadsei@leadprogram.org

YOUR EDUCATION

Name of Applicant:

Home Address:

Number & Street City State Zip Code

AUTHORIZATION FOR INFORMATION RELEASE:

Please sign this form and forward it to your guidance counselor/advisor for completion.

I hereby authorize my high school to release the information requested below.

Student's Signature:

Date:

SCHOOL INFORMATION

This section must be completed by a guidance counselor/advisor.

Type of High School: (check one) Public Private Parochial Current Grade:

Name of High School:

College Board School Code: (six digits)

High School Address:

Number & Street City State Zip Code

Class Rank: Class Size: GPA: Scale:

STANDARDIZED TEST SCORES:

PSAT Critical Reading: SAT Critical Reading: PLAN:
PSAT Math: SAT Math: ACT:
PSAT Writing: SAT Writing:

CERTIFICATION:

I hereby certify that the information I have provided is accurate and true as of the date indicated below.

Name of Counselor/Advisor:

Signature of Counselor:

Date:

MAILING INSTRUCTIONS:

Once completed, please send this form along with an official high school transcript and school profile to:

LEAD Program for Engineering
14 East Hartwell Lane
Philadelphia, PA 19118

THIS FORM MUST BE RECEIVED BY JANUARY 25, 2010